

# Privacy and Confidentiality



- This information is written in an easy to read way.



- We use pictures to explain some ideas.



- You can ask for help to read this information.



- A family member, friend or support person may be able to help you.

# What does your Privacy and Confidentiality mean to us?



- **Respecting** your rights to privacy and dignity.

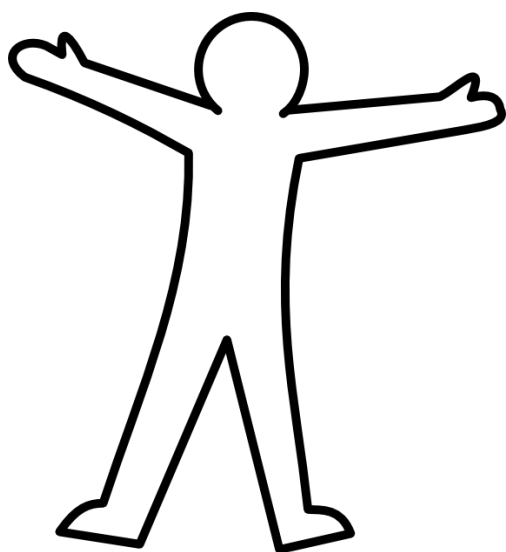


- **Protecting** your legal and human rights.



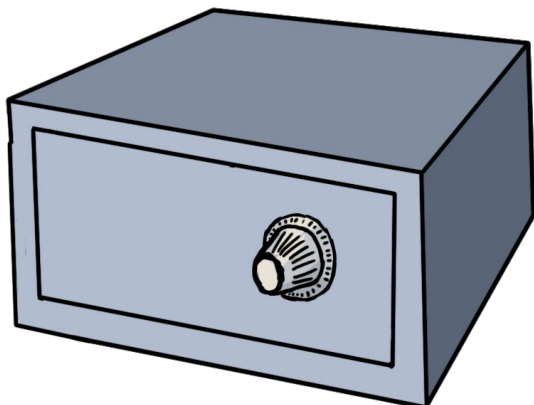
- Keeping your personal information confidential, safe and secure

## How will we do this?



We will:

- Place **you** at the **centre** of your support planning and review process.



- Keep all information about you **private** and **confidential**.



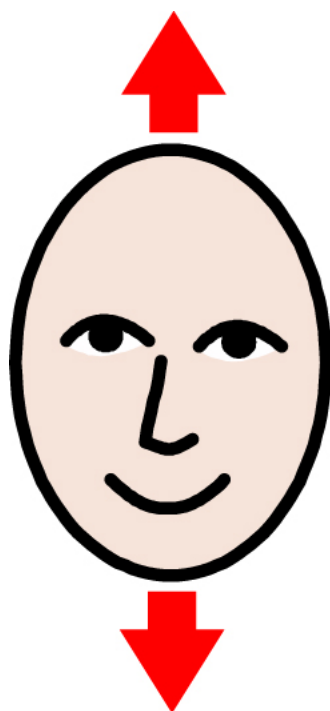
- Tell you the type of information we will keep on file about you.



- Ask you if you are happy for us to keep this information about you.



- Abide by the law by to protect your privacy.

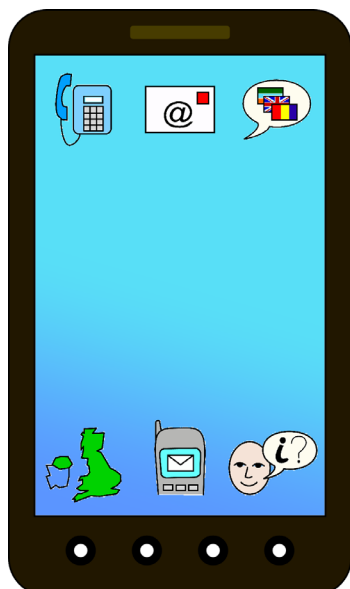


- Will not share information about you without your **consent.**



- Work with you and/or your chosen guardian to make sure that you are happy with the types of supports you are receiving.

## Contact us



- You can call us to speak to one of our friendly staff  
**07) 3385 0529**